



Eastern Shores School Board is seeking applications from interested candidates for the following position: **ACADEMIC AND VOCATIONAL INFORMATION COUNCELLOR (2114)**

POSTING #	ESSB P24/25-04
WORKPLACE	Northern Lights Adult and Vocational Education Centre 95 rue Père-Divet Sept Îles, QC G4R 3P2
STATUS	Supernumerary
WORKLOAD	35 hours per week
HOURLY RATE	From \$28.57 to \$47.39 per hour
WORK SCHEDULE	Monday to Friday
IMMEDIATE SUPERVISOR	Assistant Director of Adult and Vocational Education
INTENDED CLIENTELE	Adult & Vocational Center - Students
START DATE	Immediately
END DATE	June 30, 2025
DATE OF POSTING	October 24 2024
DEADLINE FOR APPLICATIONS	Until filled

NATURE OF THE WORK

The position of academic and vocational information counsellor encompasses, in particular, responsibility for providing information, advice, assistance and guidance to students in the youth and adult sectors on programs of study, course selection and labour market to help them become familiar with academic and career paths so as to make informed choices.

CHARACTERISTIC FUNCTIONS

The academic and vocational information counsellor participates in developing and implementing an academic and vocational information service that meets the academic and administrative requirements of both the educational institutions and the school board.

For more details, please follow the below link:

<https://cpn.gouv.qc.ca/cpnca/en/negociations/plan-de-classification/personnel-professionnel/>

QUALIFICATIONS REQUIRED

A bachelor's degree in an appropriate specialty, notably:

- Academic and vocational counselling
- Guidance counselling

*Exceptionally and after evaluation of a candidate's qualifications, years of pertinent experience may be recognized by the school board as equivalent in the case of a level of schooling lower than the minimum required.



Interested candidates should forward their curriculum vitae, transcripts and diplomas, indicating the posting number **ESSB P24/25- 04 in the subject line and send them to job.opportunity@essb.qc.ca.**

Eastern Shores School Board is committed to equal access to employment and encourages applications from women, Aboriginal peoples, visible minorities, ethnic minorities and persons with disabilities. ESSB will only contact the candidates selected for interviews.