

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The special meeting of the Council of Commissioners of Eastern Shores School Board was held at the administrative offices of the Board, 40 Mountsorrel Street, New Carlisle, Quebec on Wednesday, July 17, 2024, at the hour of 1:00 9.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chair (online)
R. Mundle, Vice-Chair (online)
M. E. Beaulieu (online)
M. O'Brien (online)
J. McWhirter (online)
S. Jerome (online)
K. Ward
D. Bourgouin (online)

PARENT COMMISSIONER: K. Mackenzie (online)

DIRECTOR GENERAL: D. Simoneau
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and
Director of Adult and Vocational Education
(online)

SECRETARY GENERAL: D. Gauthier

OTHERS: S. Ward; Director of Financial Services and Material Resources;
A. Dupuis; Director of Human Resources

ABSENT: D. Hunt, G. Hayes, K. Dickson, J. Bizeau, R. Di Tanna, R. Stewart
sent their regrets.

Mr. Gifford, Chair, called this special meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts were declared at this time.

2. **APPROVAL OF THE AGENDA**

C24-07-157

It was moved by K. Mackenzie that the agenda for this special meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

3. **CORRESPONDENCE**

3.1 **Letter Minister of Education**

A letter was received from the Minister of Education authorising the Eastern Shores School Board to enter into a construction contract to complete the replacement of New Carlisle High School. The document was received and placed on file.

4. **ATTRIBUTION OF A CONSTRUCTION CONTRACT**

4.1 **Construction contract – Replacement of New Carlisle High School**

WHEREAS the Eastern Shores School Board was allocated monies in a letter dated June 23, 2021 to replace New Carlisle High School;

WHEREAS on May 13, 2024 a public call for tender was published on the electronic tendering system (SEAO) in order to retain the services of a contractor to carry out the construction of a new elementary and secondary school;

WHEREAS the tenders were opened on June 26, 2024;

WHEREAS the awarding of the contract is based on the lowest compliant price for all the work to be carried out within the scope of this project;

WHEREAS the analysis of the admissibility and conformity of the bids by the professionals on file in order to determine the lowest compliant bidder;

WHEREAS HABITAT CONSTRUCTION MATANE (1986) INC submitted the lowest bid in the amount of \$ 22 157 534.00

WHEREAS a letter dated July 12, 2024 was received from the Minister of Education authorizing the School Board to enter into a contract with the lowest bidder;

C24-07-158 **IT WAS MOVED BY K. Ward** to award the construction contract to Habitat Construction Matane (1986) Inc. for a total amount of \$ 22 157 534.00 (taxes excluded) and

THAT the Director General, D. Simoneau be authorized to sign all documents pertaining to the awarding of said contract.

CARRIED

5. **DELEGATION OF POWERS TO THE DIRECTOR GENERAL- SUMMER PERIOD**

WHEREAS it is necessary to ensure the continuity of the operations of the School Board between July 22, 2024, and August 16, 2024:

C24-07-159 **IT WAS MOVED BY K. Mackenzie** to authorize the Director General, D. Simoneau, to take all necessary decisions and all necessary measures required to ensure the continuity of operations from July 22, 2024, until August 16, 2024, and for this purpose, including, but not limited to, issuing orders and contracts, in accordance with the laws and the policies in force and according to the available budget; and

THAT at the first Regular Meeting of the Council of Commissioners scheduled on August 19, 2024, the Director General shall present a report of the decisions and measures taken by her to ensure continuity of operations during this period.

CARRIED

6. **ADJOURNMENT AT 1:08 P.M.**

C24-07-160 It was moved by M.E. Beaulieu that there being no further business, the meeting adjourns.
CARRIED

Secretary General

Chairperson