

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The special meeting of the Council of Commissioners of Eastern Shores School Board was held at the administrative offices of the Board, 40 Mountsorrel Street, New Carlisle, Quebec on Friday, July 12 2024, at the hour of 8:30 a.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chair
R. Mundle, Vice-Chair (online)
M. E. Beaulieu (online)
M. O'Brien (online)
J. McWhirter (online)
K. Ward

PARENT COMMISSIONER: K. Mackenzie
R. Di Tanna (online)

DIRECTOR GENERAL: D. Simoneau (online)
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General
and Director of Adult and Vocational
Education

SECRETARY GENERAL: D. Gauthier

OTHERS: M. Hayes-Dow; Director of Information Technology, School
Organization and Transportation (online)
D. Foltin; Director of Education Services
A. Dupuis; Director of Human Resources (online)
S. Ward; Director of Financial Services and Material Resources

ABSENT: S. Jerome, G. Hayes, D. Bourguin, K. Dickson, J. Bizeau,
R. Stewart

Mr. Gifford, Chair, called this special meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts were declared at this time.

2. **APPROVAL OF THE AGENDA**

C24-07-153

It was moved by K. Mackenzie that the agenda for this special meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

3. **DEED OF SALE**

3.1 **Authorized Signature**

C24-07-154

It was moved by K. Mackenzie to authorize the Director General, D. Simoneau to sign for and in the name of Eastern Shores any and all documents pertaining to the Deed of Sale between the Municipality of New Carlisle and the School Board.

CARRIED

4. **NEW RICHMOND HIGH SCHOOL – JANITORS**

4.1 **Janitorial Services Contract – New Richmond High School**

WHEREAS, the staffing plan was adopted in May 2024;

WHEREAS, there has been a resignation in the janitorial position at New Richmond High School;

WHEREAS, the Material Resources Department has conducted a needs assessment for the janitorial work at New Richmond High School;

WHEREAS, following the needs assessment, discussions were held between the Material Resources Department and the Human Resources Department;

WHEREAS, a public call for tenders was published on the SEAO on June 12, 2024:

Number: CONC-011-2024-2027

Title: Janitorial services New Richmond High School

Reference number: 20000499

WHEREAS, tenders were opened on July 4, 2024, at 2:00 p.m. in accordance with the call for tenders published on SEAO;

WHEREAS two (2) compliant offers were received;

WHEREAS the analysis of the tenders was done;

C24-07-155

IT WAS MOVED BY K. Mackenzie to adopt the 34 months contractual agreement with the company Conciergerie S.M.S. inc, in the amount of \$ 260 134.00, plus applicable taxes;

THAT said contractual agreement be effective from September 1, 2024, to June 30, 2027, without the possibility of extension.

THAT the Director General, Denise Simoneau be authorized to sign said agreement in accordance with ESSB delegation of powers.

CARRIED

4. **ADJOURNMENT AT 8:30 P.M.**

C24-07-156

It was moved by K. Mackenzie that, there being no further business, the meeting adjourns.

CARRIED

Secretary General

Chairperson