



The Eastern Shores School Board is seeking applications from interested candidates for the following position: **SCHOOL TRANSPORTATION TECHNICIAN (4280)**

POSTING #	ESSB-S24-04
WORKPLACE	Eastern Shores School Board (Head Office) 40 Rue Mountsorrel New Carlisle, QC G0C 1Z0
WORKLOAD	17.50 hrs per week
WORK SCHEDULE	Monday to Friday (schedule to be determined)
HOURLY RATE	Between \$25.59 and \$32.03
IMMEDIATE SUPERIOR	Director of Transportation and School Organization
START DATE	Immediately
DATE OF POSTING	July 17, 2024
DEADLINE FOR APPLICATIONS	August 9, 2024 (4:00 PM)

NATURE OF THE WORK

The principal and customary work of an employee in this class of employment consists in assisting staff responsible for transportation in carrying out technical duties, such as setting up bus circuits, scheduling, drawing up and monitoring school transportation contracts and regulations.

CHARACTERISTIC FUNCTIONS

You can find the characteristic functions in the Classification Plan at this address:

<https://cpn.gouv.qc.ca/cpnca/en/negociations/plan-de-classification/personnel-de-soutien/> (p.26)

REQUIRED QUALIFICATIONS

Hold a Diploma of College Studies in Transportation Logistics or a diploma or an attestation of studies recognized as equivalent by the competent authority.

OTHER REQUIREMENTS

- Strong oral and written communication skills in English; French communication skills an asset.
- Proficiency in Microsoft Office
- Two years of relevant experience.
- Database knowledge is an asset.

Interested candidates should forward their curriculum vitae, indicating in the subject the posting number, **ESSB-S24-04** to job.opportunity@essb.qc.ca.

Eastern Shores School Board is committed to equal access to employment and encourages applications from women, Aboriginal peoples, visible minorities, ethnic minorities and persons with disabilities. ESSB will only contact the candidates selected for interviews.

