

C A N A D A

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board, 40 Mountsorrel Street, New Carlisle, Quebec on Wednesday, April 27, 2011 at the hour of 9:00 a.m. The following persons were present:

COMMISSIONERS: A. Acteson, Chairperson
 C. Coffin, Vice-chairperson
 I. Carmichael, member
 H. Cochrane, member
 C. Journeau
 K. Dickson
 R. Mundle
 K. Eldridge
 D. Bourgouin

PARENT COMMISSIONERS: S. Boulay
 R. Billingsley

DIRECTOR GENERAL: D.W. Royal

OTHERS:
Director of Finance: S. Ward
Administration Officer: M.A. Cooke

ABSENT: M. Deslauriers, member;
 J. Jacques, Secretary General/ Director of Human Resources;
 E. Willett, Director of Educational Services

A. Acteson, Chairperson, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. APPROVAL OF AGENDA

E11-04-287

It was moved by H. Cochrane that the agenda for this regular meeting of the Executive committee of the Eastern Shores School Board be approved.

CARRIED

2. READING OF THE MINUTES OF MARCH 16, 2011

E11-04-288 It was moved by C. Coffin that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on March 16, 2011 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3. APPROVAL OF MINUTES OF MARCH 16, 2011

E11-04-289 It was moved by I. Carmichael that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on April 27, 2011 be approved.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Central Parent Committee Recommendations

Documents pertaining to the Purple Equals Parent program and Student Drop-Off Guidelines were distributed to the Board for consultation purposes. All comments and recommendations should be directed to T. Renouf who will in turn present them to the Transportation Advisory Committee for study.

5. ACCOUNTS PAYABLE/LATE TRAVEL

5.1 Accounts Payable

E11-04-290 It was moved by C. Coffin that accounts payable dated March 30, 2011 in the amount of \$1,036,623.66 and accounts payable dated April 14, 2011 in the amount of \$636,763.37 be approved.

CARRIED

5.2 Late Travel

E11-04-291 It was moved by H. Cochrane that the late travel for the following personnel be approved:

A. Flowers	Feb. 22, 2011	SEPC	15736	81.00\$
M. Luthe	Feb 12-17, 2010	LCEEQ 2	5318	566.94\$
R. Venables	Feb 14, 2011	Violence in Schools	19175	81.00\$

CARRIED

6. TRANSPORTATION

6.1 Parent Allowance

E11-04-292 It was moved by H. Cochrane that the parent allowance for a Belle Anse student living in the area of a dangerous bus stop be approved. Said allowance will be paid from April 26, 2011 until the end of the 2010-2011 school year. CARRIED

6.2 Bus Contract Renewal

E11-04-293 It was moved by I. Carmichael that the recommendation by the Transportation Advisory Committee to cancel the transportation contract with E.R. Chicoine for the Chandler schools for the 2011-2012 school year be approved. CARRIED

6.3 Grosse Iles Parent Allowances

E11-04-294 It was moved by H. Cochrane that the recommendation to terminate eight (8) parent allowances for students going to Grosse Iles School and provide bus transportation services from May 2, 2011 to June 30, 2011 be approved. (Documents on file) CARRIED

6.4 Gaspé Area Bus Driver Position

E11-04-295 It was moved by H. Cochrane that a 30 hour per week Bus Driver position for the Gaspé area schools be posted and the successful candidate subsequently engaged as of August 24, 2011. CARRIED

6.5 New Carlisle and Bonaventure Bus Runs

Information was given regarding the economic repercussions of attaching K. Garrett to only one school instead of two as is his present status.

It was recommended that as of August 24, 2011 he be attached to New Carlisle School.

6.6 Security

Recommendations were given regarding the need to have parents' contact information available to all drivers, in all the busses.

7. HUMAN RESOURCES

7.1 Teachers

E11-04-296

It was moved by H. Cochrane that the following movement of teaching personnel be approved:

- To engage **Glenn Hayes** as teacher-by-the-lesson for 6 hours per week for a student from New Carlisle High School effective March 28, 2011 for an undetermined period.
- To engage **Anne MacWhirter** as teacher-by-the-lesson for 6 hours per week for a student from New Carlisle High School effective March 28, 2011 for an undetermined period.
- To engage **Janna Sams** as English Second Language teacher for 4 hours per week at the Wakeham Adult Education Center effective March 15, 2011 to May 18, 2011.
- To engage **Christian Jacques** as French Second Language-Conversation teacher for 2.5 hours per week at the Wakeham Adult Education Center effective March 15, 2011 to April 11, 2011.
- To engage **Christian Jacques** as French Conversation teacher for 3 hours per week at the Wakeham Adult Education Center effective March 28, 2011 to May 11, 2011.
- To engage **Walter Chouinard** as Health Assistance and Nursing teacher for 18 hours per week at The Anchor effective April 6, 2011 to April 8, 2011. (Stage Supervision)
- To engage **Celine Blais** as Health Assistance and Nursing teacher for 18 hours per week at The Anchor effective April 4, 2011 to April 8, 2011. (Stage Supervision)

- To engage **Henri Gagnon** as Accounting teacher for 9 hours per week at The Anchor effective March 29, 2011 to May 20, 2011.
- To engage **Joanne McCreary** as English/French Conversation teacher for 15 hours per week at The Northern Lights Adult Education Center effective April 18, 2011 to May 27, 2011.

CARRIED

7.1.1 Leaves of Absence

E11-04-297 It was moved by C. Coffin that the following requests by teaching personnel be approved:

- To grant the request by **Monica Bizeau** for a leave of absence without pay (in the afternoons) from her teaching position at Flemming Elementary School for the period of May 9, 2011 to May 13, 2011.
- To grant the request by **Rosemary Feger** for a 20% leave of absence from her teaching position at Queen Elizabeth High School for the 2011-2012 school year.
- To grant the request by **Ray Venables** from his teaching position at Evergreen High School for a 40% leave of absence for union duties for the 2011-2012 school year.

CARRIED

7.1.2 Progressive Retirement Plans

E11-04-298 It was moved by I. Carmichael that the following Progressive Retirement Plans be approved;

- To approve the 7.5 % Progressive Retirement Plan of **Cheryl Kouri** during the 2011-2012 school year.
- To approve the 40% Progressive Retirement Plan of **Janet Russel Sproule** during the 2011-2012 school year.
- To approve the 10% Progressive Retirement Plan of **Debra MacKenzie** during the 2011-2012 school year.

CARRIED

7.1.3 Progressive retirement request

E11-04-299 It was moved by I. Carmichael that, as recommended, the request from Emily Wang to enter into a 50% Progressive Retirement Plan starting in the 2011-2012 school year be denied.

CARRIED

7.2 Support

7.2.1 Temporary Lay-Off letters

Tabled to Council

7.2.2 Termination Letters

Tabled to Council

7.2.3 Reclassification Request

E11-04-300

It was moved by C. Coffin that the request by **Linda Woodman** to be reclassified as School Organization Technician be approved.

CARRIED

7.2.4 Leaves of Absence

E11-04-301

It was moved by H. Cochrane that the following requests for leaves of absence without pay be granted;

- **Arianne Arsenault** from her Attendants position at Bonaventure Polyvalent School from May 2, 2011 to May 27, 2011.
- **Clyde Fequet** from his Caretaker and Maintenance Worker position at Flemming Elementary School and Northern Lights Adult Education Center from April 6, 2011 to April 15, 2011.

CARRIED

7.2.5 Work Reduction Plan

E11-04-302

It was moved by I. Carmichael that the request by **Marlene Hocquard** for a 10% Work Reduction Plan for the 2011-2012 school year be approved.

CARRIED

8. VARIA

Amendment to the minutes of November 17, 2010, Item 8.9

E11-04-303

It was moved by I. Carmichael that the following amendments to the minutes of November 17, 2010 under 8.9 of be amended as follows:

Item 8.9 presently reads: *New Richmond High School*

The New Richmond High School is receiving etc...

Be amended to read: ***New Carlisle High School***

*The **New Carlisle High School** is receiving \$8,000.00 from LCEEQ for the John Killingbeck Teacher/Administratro Scholarship Program for Autism. This money is to help children with Autism; **New Carlisle** presently has 3 students with Autism.*

CARRIED

9. ADJOURNMENT 10:05 a.m.

E11-04-304

It was moved by H. Cochrane that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson