

C A N A D A

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board, 40 Mountsorrel Street, New Carlisle, Quebec on Wednesday, February 16, 2011 at the hour of 9:00 a.m. The following persons were present:

COMMISSIONERS: A. Acteson, Chairperson
C. Coffin, Vice-chairperson
I. Carmichael, member
H. Cochrane, member
M. Deslauriers, member
C. Journeau
K. Dickson
R. Mundle
G. Briand
K. Eldridge
D. Bourgouin

PARENT COMMISSIONERS: S. Boulay

DIRECTOR GENERAL: D.W. Royal

SECRETARY GENERAL

Director Human Resources: J. Jacques

OTHERS:

Director Educational Services: E. Willett

Director of Finance: S. Ward

Administration Officer: M.A. Cooke

ABSENT: R. Billingsley, Parent Commissioner

A. Acteson, Chairperson, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. APPROVAL OF AGENDA

E11-02-258

It was moved by M. Deslauriers that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.

CARRIED

2. APPROVAL OF MINUTES OF JANUARY 19, 2011

E11-02-259

It was moved by H. Cochrane that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on January 19, 2011 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

E11-02-260 It was moved by I. Carmichael that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on January 19, 2011 be approved.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

3.1 Translation Dossier

Shirley Shugolo declined the four (4) week contract to work on the Board's translation dossier.

3.2 Transport Advisory Committee - Principal Representative

E11-02-261 It was moved by H. Cochrane that Jane Bradbury, administrator of St. Patrick's Elementary School, sit on the Transport Advisory Committee as Principal Representative.

CARRIED

3.3 Honeywell Contract

See item 11.3 - Capital/Buildings - Council of Commissioners meeting

4. ACCOUNTS PAYABLE /LATE TRAVEL

Accounts Payable

E11-02-262 It was moved by C. Coffin that accounts payable dated January 28, 2011 in the amount of \$662,077.72 and accounts payable dated February 14, 2011 in the amount of \$670,761.74 be approved.

CARRIED

Late Travel

E11-02-263 It was moved by M. Deslauriers that the late travel for Kathleen Gerard in the amount of \$700.00 for QPAT conference be approved.

CARRIED

5. TRANSPORTATION

5.1 Escuminac Bus Run

E11-02-264 Following the passing of Mr. Aimsey Main, Bus Driver at Escuminac Intermediate School, it was moved by I. Carmichael that a 30 hour per week Bus Driver position for Escuminac Intermediate School be posted and the successful candidate subsequently engaged.

CARRIED

5.2 Loan of Board Bus and Driver-New Carlisle

E11-02-265 It was moved by H. Cochrane that the request by the New Carlisle Youth Group to use a Board bus and driver, at no cost to the Board, for four (4) local outings between February 26, 2011 and March 4, 2011 be approved.

CARRIED

5.3 Parent Allowance

E11-02-266

It was moved by M. Deslauriers that the request for a parent allowance for a Gaspé Elementary School student, who cannot take the bus, be approved.

CARRIED

5.4 Loan of Board Bus and Driver-Sept-Iles

E11-02-267

It was moved by M. Deslauriers that the request for a Board bus and driver, at no cost to the Board, by the Judo - Canadian Championship Sept-Iles, for July 1- 2 & 3, 2011 be approved.

CARRIED

5.5 Gaspé Bus Driver Position

Tabled

5.6 Fermont Bussing (Information Purposes)

The Administrator from Fermont School, Carl Garrett has notified the Board of several bussing issues with the contractor in Fermont. This dossier will be looked at by the Transportation Department.

6. HUMAN RESOURCES

Teachers

E11-02-268

It was moved by H. Cochrane that the following movement of teaching personnel be approved:

- Engage **Glenn Hayes** as teacher-by-the-lesson for 6 hours per week for a student from Bonaventure Polyvalent School effective January 31, 2011 for an undetermined period.
- Accept the resignation of **Shane Foley** for retirement purposes from his teaching position at Gaspé Polyvalent School effective July 1, 2011.
- Accept the resignation of **Dave Letemplier** for retirement purposes from his teaching position at Gaspé Polyvalent School effective July 1, 2011.
- Engage **Henri Gagnon** as French Second Language teacher at The Anchor for a maximum of 300 hours effective January 17, 2011 to March 25, 2011 (CLE Contract).
- Engage **Annie Poitras** as teacher at The Anchor for a total of 75 hours effective January 21, 2011 to March 25, 2011 (Accounting).

- Modify the workload of **Rachelle Fournier** as follows:
 - Leave of absence without pay from her 30% teaching position at Belle Anse Elementary School effective January 19, 2011 to June 30, 2011 (or to the return of Nadie Cyr, whichever event occurs first).
 - Decrease her 55% part-time teaching workload at Gaspé Elementary School to 50% effective January 19, 2011 to June 30, 2011 (or to the return of Nadie Cyr, whichever event occurs first).
 - Engage for an additional 50% part-time teaching contract at Gaspé Elementary School effective January 19, 2011 to June 30, 2011 (or to the return of Nadie Cyr, whichever event occurs first).

- Modify the workload of **Melissa Patterson** as follows:
 - Decrease her 60% teaching position at Gaspé Elementary School to 50% effective January 19, 2011 to June 30, 2011.
 - Engage for an additional 50% part-time teaching position at Gaspé Elementary School effective January 19, 2011 to June 30, 2011 (or to the return of Nadie Cyr, whichever event occurs first).

- Engage **Monette Gasse** as 30% teacher at Belle Anse Elementary School effective January 19, 2011 to June 30, 2011 (or to the return of Rachelle Fournier, whichever event occurs first).

- Engage **Alec Rowsell** as 15% teacher at Queen Elizabeth High School effective January 31, 2011 to June 28, 2011 (or to the return of Rosemary Feger, whichever event occurs first).

- Modify the workload of **Ajay Modi** as follows:
 - Engage as 35% teacher at Queen Elizabeth High School effective January 31, 2011 to June 28, 2011 (or to the return of Mathias Luthe, whichever event occurs first); and
 - Grant a leave of absence without pay from his Student Supervisor and Special Education Technician positions at Queen Elizabeth High School effective January 31, 2011 to June 28, 2011 (or to the return of Mathias Luthe, whichever event occurs first).

- **Danielle Genge**
 - Engage as 63% replacement teacher at Queen Elizabeth High School effective January 31, 2011 to June 28, 2011 (or to the return of Rosemary Feger, whichever event occurs first); and
 - Engage as 34 % replacement teacher at Queen Elizabeth High School effective January 31, 2011 to June 28, 2011 (or to the return of Mathias Luthe, whichever event occurs first).

- Engage **Shelby Shattler** as 22% replacement teacher at Queen Elizabeth High School effective January 31, 2011 to June 28, 2011 (or to the return of Rosemary Feger, whichever event occurs first).

- **Joanne McCreary**
 - Engage as English Second Language teacher at the Northern Lights Adult Education Center for 3 hours per week effective January 26, 2011 to April 6, 2011; and
 - Engage as English Second Language teacher at the Northern Lights Adult Education Center for 3 hours per week effective January 24, 2011 to April 4, 2011.
- Grant the parental leave requested by **Brian Hodge** from his teaching position at Bonaventure Polyvalent School effective April 26, 2011 to June 17, 2011.
- Grant the following requests by **Benjamin Baird**, teacher at Gaspé Polyvalent School:
 - Parental leave from February 7, 2011 to March 18, 2011; and
 - Leave of absence without pay from March 21, 2011 to June 30, 2011.

E11-02-269

It was moved by M. Deslauriers that the request from **John Sams**, student from Bishop's University, to complete his student teaching at Gaspé Polyvalent School be approved.

CARRIED

Susan Willett will not be completing her stage at the Eastern Shores School Board's Administrative Office as authorized at the January Executive Meeting. She has decided to complete her stage closer to the College she is attending in Halifax, NS.

Support

E11-02-270

It was moved by I Carmichael that the following movement of Support Staff be approved:

- Accept the resignation of **Dale Miller** for retirement purposes from his Bus Driver position at Gaspé Elementary School effective June 24, 2011.
- J. Jacques informed the Board of the passing of **Aimsey Main**, Bus Driver at Escuminac Intermediate School on January 22, 2011.
- Engage **Barry Coull** as Bus Driver at New Richmond High School for 3.75 hours per week effective January 31, 2011 to June 24, 2011.
- Engage **Alfred Willcott** as Caretaker at Queen Elizabeth High School for 12.50 hours per week effective February 1, 2011 and as replacement Caretaker at Queen Elizabeth High School for 4.75 hours per week effective February 4, 2011 to June 30, 2011 (or to the return of Jean Fournier, whichever event occurs first).
- Engage **Hugh Bujold** as Special Education Technician (Native Budget) for 9 hours per week at Bonaventure Polyvalent School effective February 7, 2011 to June 24, 2011 and grant his request for a leave of absence without pay from this position effective February 7, 2011 to June 24, 2011.

- Engage **Sarah Hayes** as replacement Special Education Technician (Native Budget) for 9 hours per week at Bonaventure Polyvalent School effective February 7, 2011 to June 24, 2011 (or to the return of Hugh Bujold, whichever event occurs first).
- Grant the request from **Colleen Drohan** for a leave of absence without pay from her support positions at Gaspé Elementary School for a four (4) day period from April 26, 2011 to April 29, 2011 inclusive.
- Grant the request from **Pierre Babin** for a leave of absence without pay from his Bus Driver/Caretaker positions at Queen Elizabeth High School and Flemming Elementary School from April 11, 2011 to April 20, 2011 (2 holidays and 6 days of leave without pay).

CARRIED

7. **VARIA**

No items

8. **ADJOURNMENT 9:47 a.m.**

E11-02-271

It was moved by M. Deslauriers that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson