

C A N A D A

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board, 40 Mountsorrel Street, New Carlisle, Quebec on Wednesday, November 17, 2010 at the hour of 1:30 p.m. The following persons were present:

COMMISSIONERS: A. Acteson, Chairperson  
C. Coffin, Vice-chairperson  
I. Carmichael, member  
H. Cochrane, member  
M. Deslauriers, member, (video-conference)  
C. Journeau  
K. Dickson  
G. Briand  
K. Eldridge, (video conference)

PARENT COMMISSIONERS:

S. Boulay, C-616 Douglas Boulevard, C.P. 127, Douglstown, QC, G4X 1H0  
R. Billingsley, A-129 Normandie, New Carlisle, QC, G0C 1Z0

DIRECTOR GENERAL: D.W. Royal

OTHERS: E. Willett; Director Educational Services  
S. Ward; Director of Finance  
M.A. Cooke; Administration Officer

ABSENT: J.Jacques SECRETARY GENERAL/  
Director of Human Resources

A. Acteson, Chairperson, called this regular meeting of the Executive Committee to order and welcomed everyone present. Presentations of the two newly elected Parent Commissioners, Roberta Billingsley, returning elected Parent Commissioner and Sylvia Boulay, newly elected Parent Commissioner were made.

**1. OATH OF OFFICE**

Roberta Billingsley and Sylvia Boulay were elected as Parent Commissioners by the Central Parents' Committee on October 28, 2010 to represent the elementary and secondary levels respectively for the Eastern Shores School Board.

Both Parent Commissioners were duly sworn in by Margaret-Ann Cooke on November 17, 2010 in the presence of the Chairperson, A. Acteson.

**2 IN-CAMERA SESSION**

E10-11-208 It was moved by H. Cochrane to go in camera at 1:36 p.m. CARRIED

E10-11-209 It was moved by H. Cochrane to come out of camera at 2:45 p.m. CARRIED

**Upon the termination of the in-camera session the following resolution was adopted:**

**Whereas** the policy of Eastern Shores School Board mandates the Director of Human Resources to serve as Chairperson of any enquiry in cases of alleged harassment; and

**Whereas** the facts and reality of the present circumstances in relation to events at Shigawake-Port Daniel seem to disqualify the present Director of Human Resources;

E10-11-210 It was moved by C. Coffin that Eastern Shores School Board engage Mr. Mederic O'Brien to conduct an enquiry into the alleged charges that relate to Shigawake-Port Daniel School.  
CARRIED

**3. APPROVAL OF AGENDA**

E10-11-211 It was moved by H. Cochrane that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved with the following additions:

9.4 Janitor Training Session  
CARRIED

**4. APPROVAL OF MINUTES OF OCTOBER 20, 2010**

E10-11-212 It was moved by I. Carmichael that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on October 20, 2010 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.  
CARRIED

E10-11-213 It was moved by H. Cochrane that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on October 20, 2010 be approved with a note of the late arrival of C. Journeau.  
CARRIED

**5. BUSINESS ARISING FROM THE MINUTES**

No business arising from the minutes

**6. ACCOUNTS PAYABLE /LATE TRAVEL**

Accounts Payable

E10-11-214 It was moved by C. Coffin that accounts payable dated October 27, 2010 in the amount of \$909,843.95 and accounts payable dated November 11, 2010 in the amount of \$528,192.53 be approved.  
CARRIED

Late Travel

E10-11-215 It was moved by H. Cochrane that the following late travel be approved:

Ellen Shannon Smith	September 3, 2010	RSEC	RSEC320	\$30.00
Christine Piercey	September 3, 2010	RSEC	27605	\$15.00
Patrick Ryan	September 3, 2010	RSEC	28080	\$574.45

CARRIED

**7. TRANSPORTATION**

Bus Driver Supply List

E10-11-216 7.1 It was moved by H. Cochrane that the supply bus driver list (on file) be approved as presented.

CARRIED

7.2 Bus Run Verification

Information was given by T. Renouf as to the progress of the union initiated bus run verification. It is presently in progress and will be terminated soon.

7.3 Transportation Advisory Committee Recommendations

The Transportation Committee will review the Transportation Policy and bring it back to the December Executive meeting.

E10-11-217 It was moved by H. Cochrane to approve the parent allowances to parents of students attending Grosse Isle High School and Riverview School in accordance with the Transportation Policy.

CARRIED

E10-11-218 It was moved by I. Carmichael that status quo be maintained regarding the additional \$60 per student transportation allocation to schools for the 2010-2011 school year with the exception of Entry Island, Metis Beach, Fermont, St. Pat's Elementary and Evergreen High School. These schools will be dealt with on an individual basis.

CARRIED

The recommendation from the Transport Advisory Committee that in accordance with the Transportation Policy, the request by a Sept-Iles parent to move the bus stop located 400 m from her home to directly in-front of her house be denied.

**8. EDUCATIONAL SERVICES**

8.1 Guy Gallibois

It was suggested by E. Willett that the board send a congratulatory letter to Guy Gallibois for the National Leadership Award for Leadership in School and Community given to him by the Canadian Association of Student Activity Advisors (CASSA).

8.2 Out of Province Travel

E10-11-219 It was moved by I. Carmichael that the out of province travel requested by Guy Gallibois to attend an Entrepreneurship Competition in Fredericton, New Brunswick be approved.

CARRIED

8.3 Home Schooling

E10-11-220 It was moved by H. Cochrane that home schooling be approved for 3 students in the following areas:

Evergreen	Youth Protection	6 hours per week
Queen Elizabeth	Medical Reasons	6 hours per week
Gaspe (from Chandler)	Youth Protection	6 hours per week

CARRIED

8.4 Sports-Etudes

E10-11-221 It was moved by C. Coffin that the agreements with the following sports associations be ratified for the 2010-2011 school year:

Sports-Études de la Cote Nord (1 student)	\$635.85
Sports-Études de l'Est (1 student)	\$271.04
	CARRIED

8.5 Encounters Canada

E10-11-222 It was moved by I. Carmichael that the 9 students (3 from Metis Beach and 6 from Bonaventure Polyvalent) requesting financial support for participation in Encounters Canada be approved in the amount of \$250.00 each.

CARRIED

8.6 French Competition

E10-11-223 It was moved by H. Cochrane that the request for financial support from the French Second Language Consultant to purchase books in the amount of \$600.00 for students enrolled in a French Competition be approved. This amount would be taken from special project funds.

CARRIED

8.7 Autism Workshop

E. Willett informed the Executive Committee about a first time Autism Workshop held at the New Carlisle High School. There were approximately 40 participants including both teachers and attendants for handicapped students. The event was considered a great success.

8.8 Published Art

The art work of five Eastern Shores School Board students has been chosen to be published in a CASA initiated project.

8.9 New Richmond High School

The New Richmond High School is receiving \$8,000.00 from LCEEQ for the John Killingbeck Teacher/Administrator Scholarship Program for Autism. This money is to help children with Autism; New Richmond presently has 3 students with Autism.

9. **HUMAN RESOURCES**

Teachers

E10-11-224 It was moved by C. Coffin that the following movement in teaching personnel be authorized:

- Engage **Sophie Fortin** as 50% replacement teacher at Metis Beach School effective October 13, 2010 to June 30, 2011 or to the return of Brett Mitchell, whichever event occurs first.
- Engage **Sophie Fortin** as 50% replacement teacher at Metis Beach School effective October 13, 2010 to June 30, 2011 or to the return of Mark Lyth, whichever event occurs first.
- Engage **Suzanne Van Lith** as teacher-by-the-lesson (home-schooling) for 6 hours per week for a student attending Evergreen High School effective November 15, 2010 for an undetermined period.
- Engage **Darlene Dumaresque-Roberts** as replacement staff assistant at St-Patrick's Elementary School effective November 1, 2010 to June 30, 2011, or to the return of Marievie Dube-Simard, whichever event occurs first.

- Engage **Erin Ross** as replacement staff assistant at Metis Beach School effective October 15, 2010 to June 30, 2011 or to the return of Mark Lyth, whichever event occurs first.
- Approve the request by **Judy Aitkens** for a leave of absence without pay from her teacher-principal position at Entry Island School for a 6 day period from November 16, 2010 to November 24, 2010 inclusive. Joyce Aitkens will replace her teaching workload.

CARRIED

#### Support

E10-11-225

It was moved by I. Carmichael that the following movement in support staff be approved:

- Engage **Maryse Beaudin** as Laboratory Technician at Evergreen High School for 2.5 hours per week effective September 2, 2010 to June 17, 2011.
- Engage **Krystal Duguay** as Attendant for Handicapped Students at Shigawake-Port Daniel School for 15 hours per week effective October 7, 2010 to June 24, 2011.
- Engage **Jennifer Patterson** as Attendant for Handicapped Students at Gaspé Elementary School for 10 hours per week effective October 7, 2010 to June 24, 2011.
- Engage **Jennifer Patterson** as Attendant for Handicapped Students at Gaspé Elementary School for 10 hours per week effective October 18, 2010 to June 24, 2011.
- Engage **Pierre Babin** as bus driver at Flemming Elementary School and Queen Elizabeth High School for an additional 4 hours per week effective November 1, 2010. His total work load will be 24 hours per week.
- Engage **Jean-Francois Vigneault** as a bus driver at Flemming Elementary School and Queen Elizabeth High School for an additional 4 hours per week effective November 1, 2010. His total workload will be 24 hours per week.
- Cancel **Jean Fournier's** leave of absence without pay for the period of February 28, 2011 to March 4, 2011.
- Approve the request by **Jean Fournier** for a work reduction program of 19.54% for the 2010-2011 school year from November 1, 2010 to June 30, 2011 (total of 34 days off).
- Engage **Ronald Patterson** at Data Processing Technician at the Wakeham Adult Education Center for 8 hours per week from October 25, 2010 to June 17, 2011 (RECIT).
- Engage **Joanna Martin** as School Organization Technician at the New Richmond Adult Education Center for a maximum of 75 hours from November 10, 2010 to April 14, 2011 (SARCA).
- Engage **Kristen Briand** as Office Assistant for a four month period effective October 28, 2010 to February 25, 2011 to work in the Human Resource Department.

Professionals

- It was further resolved that the following movement in professional personnel be approved:

Spiritual Care and Guidance and Community Involvement Animators for the 2010-2011 school year:

Jessica Groves	Flemming Elementary School	150 Hours
Jennifer Robinson	New Carlisle High School	150 Hours
Joanne Legouffe	New Richmond High School	150 Hours

- Accept the resignation of **Jennifer Patterson** from her position as a Spiritual Care and Guidance and Community Involvement Animator at the Gaspé Polyvalent effective November 9, 2010.  
CARRIED

Job Fairs

E10-11-226 It was moved by C. Coffin that an amount of \$8,000.00 be budgeted for Job Fairs and that the out of province travel required to attend these job fairs be approved.  
CARRIED

**10. VARIA**

10.1 Christmas Festivities

A. Acteson reminded Commissioners that the Christmas supper will be held on December 14, 2010 at the Optimist Chalet in New Carlisle.

10.2 Ethic's Committee Report

E10-11-227 It was moved by I. Carmichael that the report received from the Ethics Committee be accepted as presented (copy on file) to be ratified at the December meeting of the Council of Commissioners..

10.3 In-Camera Session

E10-11-228 It was moved by I. Carmichael to go in camera at 3:05 p.m.  
CARRIED

E10-11-229 It was moved by I. Carmichael to come out of camera at 3:36 p.m.  
CARRIED

**Commissioner M. Deslauriers left the meeting at this time**

10.4 Janitorial Training Session

E10-11-230 It was moved by H. Cochrane that a training session for Janitors be given by GES Technologies on November 25, 2010 at the New Carlisle High School. GES Technologies at this time will evaluate the cleaning needs of the New Carlisle High School. The approximate cost of \$7,000 for this training session will be taken from the RSEC budget.  
CARRIED

**11. ADJOURNMENT 3:55 p.m**

E10-11-231 It was moved by C. Coffin that there being no further business the meeting adjourn.  
CARRIED

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Secretary General

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Chairperson