

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday August 22, 2017, at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson
D. Gray, Vice-Chair
M. Clarke, member
R. Mundle, member (Video-Conference) (6:05)
G. Briand
D. Bourgouin
M.E. Beaulieu (Video- Conference) (6:04)
K. Dickson

PARENT-COMMISSIONERS: K. Mackenzie
M. Howatson (Member)
P. Kerr

DIRECTOR GENERAL: H. Miller
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M-A. Cooke

OTHERS: N. Doddridge; Director of Human Resources
L. Mosher; Director of Education Services

ABSENT: Mr. K. Eldridge, member sent his regrets

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. APPROVAL OF AGENDA

E17-08-334

It was moved by D. Gray that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.

CARRIED

2. READING OF THE MINUTES

2.1 June 14, 2017

E17-08-335

It was moved by M. Howatson that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on June 14, 2017 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3. APPROVAL OF MINUTES

3.1 June 14, 2017

E17-08-336

It was moved by M. Howatson that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on June 14, 2017 be approved.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

No Items

5. FINANCIAL SERVICES

5.1 Invoices of \$5,000

E17-08-337

It was moved by M. Clarke to approve the list of Invoices of \$5000.00 for payment (list on file)

CARRIED

5.1.1 Purchase of Computer Equipment

E17-08-338

It was moved by M. Howatson to ratify the purchase of computer equipment in the amount of \$55,693.89 through Measure 50760 to replace outdated computer equipment in the schools.

CARRIED

The Executive Committee was contacted by email on June 28, 2017.

5.2 Accounts Payable

E17-08-339

It was moved by D. Gray that the following accounts payable be approved:

- Dated June 30, 2017 in the amount of \$ 1,073,602.34
- Dated July 14, 2017 in the amount of \$ 770,964.53
- Dated July 31, 2017 in the amount of \$ 670412.45
- Dated August 15, 2017 in the amount of \$ 235,317.91

CARRIED

5.3 Late Travel

No items

6. DIRECTOR GENERAL

No items

7. **HUMAN RESOURCES**

7.1 **Regular Engagements – Support**

E17-08-340

It was moved by M. Clarke to approve the following Special Education Support Staffing Plan for the 2017-2018 school year:

School	Position	2017-2018 Hours	Start Date	End Date	Employee
Regular Part-Time					
Anchor	Attendant	26			Deanna Casey
	Attendant	24			Colleen Huntington
	Attendant	24			Lionel Starnes
	Attendant	24			Linda Ross
	Attendant	24			Sandra Meanwell
	Special Ed. Tech.	24			Patricia Smith Larpointe
BCHS	Attendant	20	31/08/2017	22/06/2018	Evelyne Audy
	Special Ed. Tech	25	31/08/2017	22/06/2018	Eric Comeau
Belle Anse	Special Ed. Tech	15	29/08/2017	21/06/2018	Natasha Devouge Trudel
EIS	Special Ed. Tech	20	31/08/2017	22/06/2018	Philip Metivier
	Special Ed. Tech	15	31/08/2017	22/06/2018	Anthony Beer
	Attendant	12	31/08/2017	22/06/2018	Sandra Lynch
Evergreen	Attendant	20	30/08/2017	22/06/2018	Marissa Renouf
	Special Ed. Tech	25	30/08/2017	22/06/2018	Serena Cotton
Fermont	Special Ed. Tech	20	28/08/2017	22/06/2018	Marianne Pellerin
Flemming	Attendant	25	30/08/2017	22/06/2018	Lindsay Morency
	Attendant	20	29/08/2017	21/06/2018	Kevin Stubbert
	Special Ed. Tech	10	29/08/2017	21/06/2018	Meggie Chenel
GES	Attendant	25	29/08/2017	21/06/2018	Mollie Element
	Special Ed. Tech	20	29/08/2017	21/06/2018	Lorilee Jean
	Special Ed. Tech	15	29/08/2017	21/06/2018	Melissa St-Croix
GPS	Attendant	20	29/08/2017	21/06/2018	Jennifer Patterson
	Special Ed. Tech	25	29/08/2017	21/06/2018	Sarah Chicoine
	Special Ed. Tech	25	29/08/2017	21/06/2018	Maxine Lemieux
GIS	Attendant	20	31/08/2017	22/06/2018	Heather Turnbull
	Attendant	5	31/08/2017	22/06/2018	Vanessa Goodwin
	Special Ed. Tech	20	31/08/2017	22/06/2018	N/A
	Special Ed. Tech	20	31/08/2017	22/06/2018	Vanessa Goodwin
MBS	Attendant	15	31/08/2017	22/06/2018	Lana Turiff
	Special Ed. Tech	20	31/08/2017	22/06/2018	Monica Soucy
NCHS	Attendant	25	31/08/2017	22/06/2018	Janice Marcoux
	Attendant	25	31/08/2017	22/06/2018	Avis Anez
	Attendant	25	31/08/2017	22/06/2018	Arianne Arsenault
	Attendant	25	31/08/2017	22/06/2018	Trevor Buttle
	Attendant	15	31/08/2017	22/06/2018	Jennifer Bujold
	Special Ed. Tech	10	31/08/2017	22/06/2018	N/A
	Special Ed. Tech	25	31/08/2017	22/06/2018	Genevieve Parker
	Special Ed. Tech	25	31/08/2017	22/06/2018	Christopher Hunter
NRHS	Attendant	25	31/08/2017	22/06/2018	Shelley Sexton
	Attendant	25	31/08/2017	22/06/2018	Tina Polichuk
	Attendant	20	31/08/2017	22/06/2018	Jenna Boudreau
	Special Ed. Tech	25	31/08/2017	22/06/2018	Patrick Guite
QEHS	Attendant	25	28/08/2017	22/06/2018	Lorraine Bobbitt
	Attendant	10	28/08/2017	22/06/2018	Lisa Côté
	Behaviour Tech	25	28/08/2017	22/06/2018	N/A
Riverview	Attendant	10	28/08/2017	22/06/2018	Karen Coffin
	Special Ed. Tech	25	28/08/2017	22/06/2018	Mallry Stonehill
SPDS	Attendant	20	31/08/2017	22/06/2018	Brenda Hayes
	Attendant	10	31/08/2017	22/06/2018	Christa flowers
	Attendant	5	31/08/2017	22/06/2018	Maureen Hollomby
	Attendant	5	31/08/2017	22/06/2018	Trudy O'Connell
	Special Ed. Tech	20	31/08/2017	22/06/2018	Maureen Hollomby
St. Pat's	Attendant	10	31/08/2017	22/06/2018	Donna Major
	Special Ed. Tech	20	31/08/2017	22/06/2018	N/A

CARRIED

7.2 Support Staff – Daycare

E17-08-341

It was moved by M. Howatson to approve the following Daycare Support Staffing Plan for the 2017-2018 school year:

School	Position	2017-2018 hours	Employee
Regular Part Time			
Flemming	Daycare Educator	22.1	Marie Denise Lamontagne
	Daycare Educator	19.33	Genevieve Belanger
	Daycare Technician	2	Genevieve Belanger
GES	Daycare Educator	21	N/A
	Daycare Educator	10	Lorilee Jean
Riverview	Daycare Educator	26	Allison Dallaire

CARRIED

7.3 Professionals

E17-08-342

It was moved by M. Clarke to approve the following amended Professional Staffing Plan for the 2017-2018 school year:

Position	Status	2017-2018 Assignment		Action Required
		%	Comments	
English Language Arts Consultant	Tenured	75	Regular Position	None
Analyst	Tenured	100	Regular Position	None
Counsellor in Academic Training	Tenured	100	Regular Position	None
Finance Officer	Tenured	100	Regular Position	None
French Consultant	Tenured	100	Regular Position	None
Librarian Consultant	Tenured	100	Regular Position	None
Math Consultant	Tenured	100	Regular Position	None
Recit Consultant	Tenured	100	Regular Position	None
Spiritual Animator	Part-Time	45	Regular Position	None
ELA/ South Shore Secondary Consultant				
Recommended removals:				
Psychologist	Full-time	100	Regular Position	Abolish Position
Speech Therapist or Audiologist	Part-Time	45	Regular Position	Abolish Position

CARRIED

8. TRANSPORTATION

8.1 Authorization to Purchase School Busses

A letter dated August 15, 2017 was received from the MEES giving the school board the authorization to publish a call to tender to replace 5 school busses in accordance with measure- 50540.

8.2 Transportation agreement with Commission scolaire Chic Chocs

Tabled to September 19, 2017

9. **EDUCATION SERVICES**

No items

10 **VARIA**

No items

11. **ADJOURNMENT 6:18 p.m.**

E17-08-343

It was moved by D. Gray that there being no further business the meeting adjourn.
CARRIED

Secretary General

Chairperson