

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday March 20, 2018, at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson  
M. Clarke – Vice Chair  
K. Dickson (VCN)  
K. Eldridge (VCN)  
G. Hayes

PARENT-COMMISSIONERS: K. Mackenzie  
M. Howatson

DIRECTOR GENERAL: H. Miller  
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance  
INTERIM SECRETARY GENERAL: D. Paulson (Absent)

OTHERS: N. Doddridge; Director of Human Resources (Absent)  
L. Mosher; Director of Education Services (Absent)

RECORDING SECRETARY: L. Woodman

ABSENT: G. Briand, C. Carney

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. **APPROVAL OF AGENDA**

E18-03-405 It was moved by M. Clarke that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved. CARRIED

2. **READING OF THE MINUTES**

2.1 **February 20, 2018**

E18-03-406 It was moved by M. Clarke that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on February 20, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

3. **APPROVAL OF MINUTES**

3.1 **February 20, 2018**

E18-03-407 It was moved by K. Eldridge that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on February 20, 2018 be approved. CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

No Items

**5. FINANCIAL SERVICES**

**5.1 Invoices of \$5,000**

E18-03-408 It was moved by M. Clarke to approve the list of Invoices of \$5000.00 for payment. (list on file) CARRIED

**5.2 Accounts Payable**

E18-03-409 It was moved by K. Eldridge that the following accounts payable be approved:

- Dated February 26, 2018 in the amount of \$ 1,333,550.29
- Dated March 12, 2018 in the amount of \$ 759,091.21

CARRIED

**5.3 Late Travel**

E18-03-410 It was moved by M. Clarke that the following late travel be approved:

- Anne Bolduc – December 31, 2017- Regular Work Routine - \$237.30
- Anne Bolduc – January 31, 2018- Regular Work Routine - \$237.30

CARRIED

**6. DIRECTOR GENERAL**

**6.1 Director General Report**

E18-03-411 It was moved by M. Clarke to accept the Director General's report. (Report on file) CARRIED

**6.2 OSEntreprene Challenge**

E18-03-412 It was moved by K. Eldridge that ESSB contribute to the request for funding from the organization OSEntreprene Challenge in the amount of \$500 each to the two regions, Bas St-Laurent and Gaspésie-Iles-de-la Madeleine. CARRIED

**6.3 Matane CEGEP Regional Science Fair**

E18-03-413 It was moved by K. Dickson that ESSB contribute to the request for funding made by Metis Beach School to cover the cost of \$1125 for student participation in the Matane CEGEP Regional Science Fair. Nine students participated (\$125 each). CARRIED

**6.4 ESSB Chief Returning Officer for School Board Elections**

E18-3-414 It was moved by M. Clarke to establish a selection committee for the ESSB Chief Returning Officer for School Board Elections. The following are the members of said committee:

- Keith Eldridge
- Ron Mundle
- Myrna Howatson
- Wade Gifford
- Howard Miller

CARRIED

7. **HUMAN RESOURCES**

7.1 **Leave of absence without salary exceeding 30 days for 2018-19 school year**

E18-03-415 It was moved by K. Eldridge to grant an 80% workload and 20% LOA to the following teachers for the 2018-19 school year:

Employee #	School	Percentage / position	School Year
1331	Flemming	80% teaching- 20% LOA	2018-2019
1512	Flemming	80% teaching- 20% LOA	2018-2019
1668	Flemming	80% teaching- 20% LOA	2018-2019

CARRIED

E18-03-416 It was moved by M. Clarke to grant a 100% Leave of Absence to the following teacher for the 2018-19 school year:

Employee #	School	Percentage / position	School Year
1252	NCHS	100% LOA teaching	2018-2019

CARRIED

7.2 **Retirement**

E18-03-417 It was moved by M. Clarke to accept with regret the retirement of the following employee:

Employee #	School	Percentage / position	School Year
0710	NCHS	100% Principal	2018-2019

CARRIED

8. **TRANSPORTATION**

No Items

9. **EDUCATION SERVICES**

9.1 **Out-Of-Province Travel**

E18-03-418 It was moved by M. Clarke that Lisa Mosher be approved for out of province travel to New York from April 19 to 22, 2018 to attend the DEEN PD funded conference LEARNING and the BRAIN which will examine the impact of anxiety and other mental health issues on learning in school aged children.

CARRIED

10 **VARIA**

10.1 **Correspondence – Sale of Entry Island School**

Correspondence was received from the Ministère de l'Éducation et Enseignement Supérieur, Sébastien Proulx, referencing the rules, conditions and procedures to follow for the sale of Entry Island School. (Letter on file)

T. Renouf addressed the table relating the progression of the sale of Entry Island School.

Correspondence was also received from Ralph Josey expressing interest in the Entry Island School property. (letter on file)

11. **ADJOURNMENT 6:33 p.m.**

E18-03-419 It was moved by M. Clarke that there being no further business the meeting adjourn.

CARRIED

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Secretary General

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Chairperson