



COMMISSION SCOLAIRE EASTERN SHORES EASTERN SHORES SCHOOL BOARD

DÉPARTEMENT DES RESSOURCES HUMAINES
HUMAN RESOURCES DEPARTMENT

Internal/External

March 13, 2018

Posting#: [NCHS P17/18-18](#)

Eastern Shores School Board is currently seeking applicants for the following position:

Student Life Animator

At New Carlisle High School

17.5 hours per week Supernumerary – Special Measure 15026

Effective Immediately to June 22, 2018

NATURE OF THE WORK

The position of student life animator encompasses, in particular, responsibility for carrying out organization and facilitation activities and for providing guidance to students in the development, delivery and evaluation of programs of activities related to an institution's educational project and success plan focusing on the integral development of the student and the creation of a welcoming and dynamic environment.

SOME CHARACTERISTIC DUTIES

- The student life animator evaluates the community's needs in terms of activities by consulting students, school resources and the partners concerned and identifies available resources in the network; he or she determines the needs in human and material resources; he or she plans, organizes and delivers or coordinates various sociocultural, sport and educational activities.
- He or she facilitates the holding of large-group events and helps with the organization of theme activities, and encourages students not only to become involved in the organization of the activities, but to take part in the activities as well.
- He or she participates in the recruitment of staff and volunteers associated with the delivery and smooth operation of the activities; coordinates and supervises their work; takes part in the planning and budgetary follow-up of the activities he or she organizes, evaluates the activities and prepares a report.
- He or she ensures that materials are available and in good condition and keeps an up-to-date inventory. He or she participates in the negotiation of agreements with partners for the use of space and services.
- He or she collaborates with school resources and participates with teachers in the organization and delivery of activities associated with the courses offered to students: sports competitions, exchange trips, theatre and other activities.
- He or she may be called upon to develop and maintain relations with partner groups or organizations so as to ensure the complementarity of pedagogical and extracurricular activities and, on occasion, represent the institution during certain activities.

QUALIFICATIONS REQUIRED

A bachelor's degree in an appropriate specialty that consists mainly of courses in the following areas:

- swimming and weight room training experience; nutritional & healthy lifestyle expertise.

Interested candidates should submit their application in writing by [April 5, 2018](#) to:

Human Resources – Eastern Shores School Board

Email: job.opportunity@essb.qc.ca