



# COMMISSION SCOLAIRE EASTERN SHORES EASTERN SHORES SCHOOL BOARD

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DÉPARTEMENT DES RESSOURCES HUMAINES  
HUMAN RESOURCES DEPARTMENT

**INTERNAL**

Poster : July 19, 2017  
End Date : Until Filled

**Eastern Shores School Board is currently seeking application for the following:**

## **Staff Assistant**

For the 2017-2018 school year in each of the following schools:

- **Grosse Isle High School**
- **New Carlisle High School**

### **Duties and Responsibilities:**

- A Teacher who acts in the capacity of vice-principal in a school where the number of students does not warrant the appointment of a vice-principal.
- On-call to replace the principal when he/she is not available. From time to time and the principal's discretion, this might necessitate being substituted from classroom teaching.
- Stand-in for the principal at lunch hour by dealing with discipline issues and other matters that arise during that time.
- Leadership in special project/assignments throughout the year beneficial to the school.

### **Qualifications:**

- Quebec legal qualifications
- A minimum of five (5) years teaching experience; at least one (1) year of experience with the Board.

### **Remuneration:**

- According to the provisions of the current Collective Agreement.

**Written applications should be submitted to the following email address:**

**[job.opportunity@essb.qc.ca](mailto:job.opportunity@essb.qc.ca)**