



COMMISSION SCOLAIRE EASTERN SHORES EASTERN SHORES SCHOOL BOARD

DÉPARTEMENT DES RESSOURCES HUMAINES
HUMAN RESOURCES DEPARTMENT

Posted: March 12, 2018



School Principal

Permanent/Full Time

**New Carlisle High School
177 Boul. Gerard D. Levesque
New Carlisle, QC G0C 1Z0**

DESCRIPTION:

The position requires a candidate with strong administrative and pedagogical leadership skills who is prepared to undertake management responsibilities for human, financial, material and technical resources. Given the importance of community involvement to New Carlisle High School, the candidate must be able to establish very good relations with the surrounding communities they serve in order to cultivate, promote, and maintain a positive, nurturing, supportive, and inclusive school culture.

A thorough knowledge of all Quebec educational programs and resources, as well as the capacity to adapt all requirements to meet the needs of multi-age and multi-level classes is a must.

Necessary personal attributes include:

- Resourcefulness, creativity, and resilience in maintaining school stability and supporting school initiatives.
- Sensitivity to the individual and collective needs of students and the school community.
- Resourcefulness in writing grant applications.
- Willingness to travel

The related job description can be found in the following document: <http://cpn.gouv.qc.ca/en/cpnca/management-staff/>
(Under Accueil, click on Management staff, and then click on Conditions du travail).

QUALIFICATIONS:

- Bachelor's degree in Education or an undergraduate degree in a relevant field of study;
- A graduate university degree with a minimum of 30 credits in school leadership or administration. Candidates enrolled in such a program will be considered if they have completed a minimum of 6 credits;
- Eight (8) years of relevant experience, preferably in both a primary and secondary school setting, including (5) five years teaching experience;
- A permanent teaching licence as issued by the Ministère de l'Éducation et Enseignement Supérieur. Candidates who hold a valid teaching license in another province will be considered;
- Strong written and oral communications in English and functional written and oral communications in French.

SALARY AND ADVANTAGES:

The salary is in accordance with the rate established for school administrators/principals; between \$70,845 and \$94,458. The school board offers competitive benefits.

DEADLINE FOR APPLICATION:

Please send your CV, as well as, a letter of intent before the deadline date of **April 2, 2018, 4:00 pm** to:

*Eastern Shores School Board
Nancy Doddridge, Director of Human Resources
40, rue Mountsorrel, New Carlisle (Québec) G0C 1Z0*

Email: job.opportunity@essb.qc.ca

Please be advised that ESSB will only contact the candidate selected for an interview.

Eastern Shores School Board is committed to equal access to employment and encourages applications from Women, Aboriginal peoples, visible minorities, ethnic minorities and persons with disabilities